

AUTHORIZED ELECTRICAL UTILITY REPRESENTATIVES

PSC R.103-312.D: Authorized Representative. *The electrical utility shall advise the commission and the ORS of the name, address and telephone number of the person, or persons to be contacted in connection with: a. General management duties; b. Customer relations (complaints); c. Engineering and/or Operations; d. Meter tests and repairs; e. Emergencies during non-office hours.*

CERTIFICATED COMPANY INFORMATION

 Company Name

 dba/fka

 Telephone #

 Mailing Address

 City, State, Zip Code

 Business Location

 City, State, Zip Code

Please PRINT authorized representative's name and contact information for the following:

a. General Manager

 Telephone Number

 /Facsimile Number

 /E-mail Address

b. Customer Relations/Complaints [attach a list of contacts, if different for verbal, written & escalated complaints.]

**1. _____
Customer Relations/Complaints Representative for Written Complaints**

Telephone Number /Facsimile Number /E-mail Address

**2. _____
Customer Relations/Complaints Representative for Verbal Complaints**

Telephone Number /Facsimile Number /E-mail Address

**3. _____
Customer Relations/Complaints Representative for Escalated Complaints**

Telephone Number /Facsimile Number /E-mail Address

c. Engineering and/or Operations

Telephone Number	/Facsimile Number	/E-mail Address
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d. Meter Tests and Repairs

Telephone Number	/Facsimile Number	/E-mail Address
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e. Emergencies during non-office hours

Telephone Number	/Facsimile Number	/E-mail Address
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Home Phone Number	/Cell Phone Number
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RETURN COMPLETED FORM TO:

Public Service Commission of SC
Docketing Department
101 Executive Center Drive, Suite 100
Columbia, South Carolina 29210

And

Office of Regulatory Staff
Attn: Susan Hauptmann
1401 Main Street, Suite 900
Columbia, South Carolina 29201